

16 January 1948

ICAPS

MEMORANDUM FOR THE DIRECTOR

VIA: Executive for Inspection
and Security
Executive for Administration
and Management

Subject: CIA Telephone Directories for the IAC Agencies

1. The members of ICAPS unanimously feel that their agencies would very much appreciate receiving at least one copy of the CIA telephone directory for each agency.
2. Though the CIA telephone directory is classified as "Confidential", there should be no objections from the standpoint of security since the intelligence agencies constantly receive and properly guard documents of the same or of higher security classifications.
3. The IAC agencies do not request or suggest that the CIA telephone directories receive wide distribution in the intelligence agencies, but rather that at least one current directory be in the immediate office of the head of the agency where other members of the agencies may seek numbers which they may need from time to time.
4. Accordingly, it is recommended that you approve the distribution of at least one CIA telephone directory to the office of the head of each IAC agency, since it is our conviction that such distribution will engender much good will, and that this action will bring no impediments or difficulties into the execution of any of the projects or programs of our central organization.

sgd

PRESOTT CHILAS
CHIEF, ICAPS

SM/ml1

Concur:

Non-concur: